Office of the City Clerk
Office of the City Manager

City of Edmonton
16th Floor, Century Place
9803 - 102A Avenue
Edmonton, AB T5J 3A3

Tel.: 780-496-5222
accessandprivacy@edmonton.ca

edmonton.ca

Reference: 2026-G-0598
Your Reference: 672919391-001

October 28, 2026

[redacted]

Sent by email only: [redacted]

Dear [redacted]

RE: *Access to Information Act* (ATIA)
Section 16(1)(b) - Time Extension

This letter is further to our correspondence dated October 21, 2026, regarding your City of Edmonton ATIA request for the following:

> *Please provide copies of any technical work (e.g., spreadsheets), memoranda, or other documents detailing the meteorological characterization of snowfall conditions by the Mayor, Council, or Administration in December 2025/January 2026*
>
> - *Please include tags for review or edits to the requested documents.*
> - *Please exclude raw data and in-depth Environment Canada data, other than what is included in the updated documents.*
>
> *Timeframe: Dec 15, 2025 to Jan 31, 2026*

Normally, the City of Edmonton responds to a request for information within 30 business days after receiving the request. However, ATIA provides that a public body may extend this time limit under certain circumstances.

Your request involves a large volume of records and more time is required to process your request. As such, the response due date for your request has been extended by 30 business days under section 16(1)(b) of ATIA.

The due date for your request is **December 10, 2026**. We will make every reasonable effort to respond to your request by this date.

Under section 58(1) of ATIA, you may ask the Information and Privacy Commissioner to review this decision. To request a review, you must complete and deliver a Request for Review form within 60 business days from the date of this notice to the Office of the

Information and Privacy Commissioner (OIPC) at #410, 9925 – 109 Street, Edmonton, Alberta, T5K 2J8. The form is available under 'Forms' on the OIPC's website www.oipc.ab.ca or you can call 1-888-878-4044 to request a copy of the form.

Under section 59(1) you must also notify the City of Edmonton if you wish to request a review. Please send a written notification to accessandprivacy@edmonton.ca.

Cited sections of ATIA can be found online at:
https://kings-printer.alberta.ca/documents/Acts/a01p4.pdf

If you have any questions or concerns, please contact Megan Gerstmar at megan.gerstmar@edmonton.ca.

Sincerely,

Martin Charron

Martin Charron, Senior Corporate Access and Privacy Analyst, on behalf of
Megan Gerstmar, Senior Corporate Access and Privacy Analyst
Corporate Access and Privacy