Office of the City Clerk
Office of the City Manager

City of Edmonton
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Edmonton, AB T5J 3A3

Tel.: 780-496-5222
accessandprivacy@edmonton.ca

edmonton.ca

Reference: 2026-G-0593
Your Reference: 672815487-001

September 4, 2026

[redacted]

Sent by email only: [redacted]

Dear [redacted]

Re: *Access to Information Act* (ATIA)
Acknowledgement Letter

On September 4, 2026, the City of Edmonton received your access to information request and $25 initial fee under ATIA for the following:

> *The City of Edmonton's Professional Practice Management Plan (PPMP), prepared to comply with requirements of the Association of Professional Engineers and Geoscientists of Alberta (APEGA) under APEGA Permit P5038.*
>
> *Please provide the PPMP that was in effect during the calendar year 2025. If the City has more than one PPMP (e.g., applicable to different City Departments) please provide copies of each PPMP. Any of the City of Edmonton's APEGA Responsible Members, listed on the APEGA websitehere (https://www.apega.ca/members/permit-holder-directory?term=city%20of%20edmonton&page=1), should have access to the PPMP(s).*
>
> *Timeframe: Jan 01, 2024 to Sep 04, 2026*

Your request has been summarized as follows:

> *Please provide the City of Edmonton's Professional Practice Management Plan (PPMP) that was in effect during the calendar year 2025. If the City has more than one PPMP (e.g., applicable to different City Departments) please provide copies of each PPMP.*
>
> *Timeframe: Jan 01, 2024 to Sep 04, 2026*

If the above is not correct, please contact me immediately as we continue processing this request.

The due date for your request is **October 20, 2026**. We will respond to your request under ATIA as quickly as possible. You will be advised in writing should an extension be required under section 16 of ATIA.

Section 96 of ATIA provides that fees may be charged for records you requested. If the fees incurred exceeds $150 you will be issued an estimate of the total costs before we continue processing your request.

Cited sections of ATIA can be found at:
https://kings-printer.alberta.ca/documents/Acts/a01p4.pdf

If you have any questions or concerns, please contact me at lisa.nault@edmonton.ca.

Sincerely,

Lisa Nault

Lisa Nault
Senior Corporate Access and Privacy Analyst
Corporate Access and Privacy