Gmail [redacted]

# ATI 2026-G-0733 Acknowledgement

**Richelle Brazil** <richelle.brazil@edmonton.ca> Mon, Nov 2, 2026 at 9:13 AM
To: [redacted]

Hi [redacted]

Based on your email below, we will update the scope as follows:

> *Any final (i.e., not draft) documents that comprise risk assessment or economic analyses and that contributed to the development of City of Edmonton Procedure Snow and Ice Control Procedure C409K. This request pertains solely to the Procedure document.*
>
> *Time frame: January 1, 2020 to October 31, 2025*

Thank you,
--

**Richelle Brazil** (She/Her)
SENIOR CORPORATE ACCESS AND PRIVACY ANALYST
CORPORATE RECORDS, INFORMATION MANAGEMENT, ACCESS & PRIVACY
OFFICE OF THE CITY CLERK
OFFICE OF THE CITY MANAGER

780-496-5014 OFFICE

City of Edmonton
16th Floor, Century Place
9803 - 102A Avenue
Edmonton AB T5J 3A3

On Fri, Oct 30, 2026 at 9:39 PM Heather/Nathan Schmidt <heather.y.nathan@gmail.com> wrote:

> Hello Richelle,
>
> The original text that I provided for this ATIA request included the following paragraph that was omitted from Acknowledgement Letter 2026-G-0733:
>
> > "Request: Please provide any final (i.e., not draft) documents that comprise risk assessment or economic analyses and that contributed to the development of City of Edmonton Procedure Snow and Ice Control Procedure C409K. Note that at the time of the original email request, I was unclear that the City had separate Policy and Procedure documents. This request pertains solely to the Procedure document."
>
> The Acknowledgment Letter then summarizes my request as:
>
> > "Risk assessment or economic analysis completed to support the City's Snow Clearing Policy"
>
> Based on my Request, it should be clear that I was not requesting assessments or analyses related to the Policy, but rather the Procedure, and specifically the City of Edmonton Snow and Ice Control Procedure C409K. Please revise the request to ensure that it is referenced to Procedure C409K, rather than to the Policy.
>
> Best regards,
>
> [redacted]
>
> On Wed, Oct 28, 2026 at 2:44 PM Richelle Brazil <richelle.brazil@edmonton.ca> wrote:

Good day,

Please see attached correspondence regarding your request for access to information under ATIA.

If you have any questions, please let me know.

Sincerely,

--

**Richelle Brazil** (She/Her)
A\CORPORATE ACCESS MANAGER
SENIOR CORPORATE ACCESS AND PRIVACY ANALYST
CORPORATE RECORDS, INFORMATION MANAGEMENT, ACCESS & PRIVACY
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