Office of the City Clerk
Office of the City Manager

City of Edmonton
16th Floor, Century Place
9803 - 102A Avenue
Edmonton, AB T5J 3A3

Tel.: 780-496-5222
accessandprivacy@edmonton.ca

edmonton.ca

Reference: 2026-G-0598
Your Reference: 672919391-001

November 2, 2026

[redacted]

Sent by email only: [redacted]

Dear [redacted]

Re: *Access to Information Act* (ATIA)
Revised Fee Estimate

This letter is further to our correspondence dated October 21, 2026, regarding your City of Edmonton request under ATIA which was clarified on October 21, 2026 for the following:

> *Please provide copies of any technical work (e.g., spreadsheets), memoranda, or other documents detailing the meteorological characterization of snowfall conditions by the Mayor, Council, or Administration in December 2025/January 2026*
>
> - *Please include tags for review or edits to the requested documents.*
> - *Please exclude raw data and in-depth Environment Canada data, other than what is included in the updated documents.*
>
> *Timeframe: Dec 15, 2025 to Jan 31, 2026*

The revised fee for providing the records you have requested is estimated to be $652.50. We have calculated this amount in accordance with section 96 of ATIA as follows:

	Estimated Pages/Hours	Rate	Cost
Cost of producing a copy of the record	750 pages	$0.06/page	$45.00
Search Time	10 hours	$27 per hour	$270.00
Preparing Records for Disclosure	[750/60] = 12.5 hours 12.5 hours	$27 per hour	$337.50

Total			$652.50

A decision regarding your fee waiver in the public interest will still be made on or before November 5, 2026 and the due date for your request remains December 10, 2026. You will be advised of the total additional fees and will be refunded the applicable amount once processing of the request is complete.

As previously advised, section 96(5) provides some limited situations where fees can be reduced, or waived entirely. In addition, it is possible to further reduce these fees or waive them entirely by refining the scope of your request further. If you would like to discuss, please contact me as soon as possible.

Under section 58(1) of ATIA, you may ask the Information and Privacy Commissioner to review this decision. To request a review, you must complete and deliver a Request for Review form within 60 business days from the date of this notice to the Office of the Information and Privacy Commissioner (OIPC) at #410, 9925 – 109 Street, Edmonton, Alberta, T5K 2J8. The form is available under 'Forms' on the OIPC's website www.oipc.ab.ca or you can call 1-888-878-4044 to request a copy of the form.

Under section 59(1) you must also notify the City of Edmonton if you wish to request a review. Please send a written notification to accessandprivacy@edmonton.ca.

Cited sections of ATIA can be found online at:
https://kings-printer.alberta.ca/documents/Acts/a01p4.pdf

If you have any questions or concerns, please contact me at megan.gerstmar@edmonton.ca.

Sincerely,

Megan Gerstmar

Megan Gerstmar
Senior Corporate Access and Privacy Analyst
Corporate Access and Privacy