Office of the City Clerk
Office of the City Manager

City of Edmonton
16th Floor, Century Place
9803 - 102A Avenue
Edmonton, AB T5J 3A3

Tel.: 780-496-5222
accessandprivacy@edmonton.ca

edmonton.ca

Reference: 2026-G-0598
Your Reference: 672919391-001

September 14, 2026

[redacted]

Sent by email only: [redacted]

Dear [redacted]

Re: *Access to Information Act* (ATIA)
Acknowledgement Letter

On September 8, 2026, the City of Edmonton received your access to information request and $25 initial fee under ATIA for the following:

> *Preamble: The City has characterized snowfall in the winter of 2025-26 as a "once-in-30- year snowfall event" [1, 2]. Mayor Knack additionally described precipitation conditions as "unprecedented" [3].*
>
> *Request: Please provide copies of any technical work (e.g., spreadsheets), memoranda, or other documents detailing the meteorological characterization of snowfall conditions in December 2025/January 2026.*
>
> *Please also provide copies of any communications discussing this characterization, including reviews or discussions of the technical work noted above, discussions or directives of how to present the characterization to the public, and any briefing notes provided within the Administration (City Operations) and to Mayor and Council.*
>
> *Included as attachments:*
> *[1] City of Edmonton. 2026. Snow and Ice Control Annual Report, 2025 – 2026 Winter Season. Document CO03513, Community and Public Services Committee, 31 August 2026.*
> *[2] City of Edmonton. 2026. News Release: Operational update on Residential Parking Ban. Attributed to Val Dacyk, General Supervisor, Snow and Ice Control Program, 16 January 2026.*
> *[3] Knack. 2026. Navigating an Unprecedented Winter: What You Need to Know About Snow Clearing in Edmonton. 2 January 2026.*
> *https://andrewknack.substack.com/p/navigating-an-unprecedented-winter*
>
> *Timeframe: Dec 15, 2025 to Jan 31, 2026*

Your request has been summarized as follows:

> *The City has characterized snowfall in the winter of 2025-26 as a "once-in-30-year snowfall event" . Mayor Knack additionally described precipitation conditions as "unprecedented".*
>
> *Please provide copies of any technical work (e.g., spreadsheets), memoranda, or other documents detailing the meteorological characterization of snowfall conditions in December 2025/January 2026.*
>
> *Please also provide copies of any communications discussing this characterization, including reviews or discussions of the technical work noted above, discussions or directives of how to present the characterization to the public, and any briefing notes provided within the Administration (City Operations) and to Mayor and Council.*
>
> *Timeframe: Dec 15, 2025 to Jan 31, 2026*

If the above is not correct, please contact me immediately as we continue processing this request.

The due date for your request is **October 21, 2026**. We will respond to your request under ATIA as quickly as possible. You will be advised in writing should an extension be required under section 16 of ATIA.

Section 96 of ATIA provides that fees may be charged for records you requested. If the fees incurred exceeds $150 you will be issued an estimate of the total costs before we continue processing your request.

Cited sections of ATIA can be found at:
https://kings-printer.alberta.ca/documents/Acts/a01p4.pdf

If you have any questions or concerns, please contact me at megan.gerstmar@edmonton.ca.

Sincerely,

Megan Gerstmar

Megan Gerstmar
Senior Corporate Access and Privacy Analyst
Corporate Access and Privacy